TRANSMISSION CORPORATION OF ANDHRA PRADESH LIMITED

ABSTRACT

APTRANSCO—Allowances—Dearness Allowances—Revision of Dearness Allowance to the State Government Employees from 1st January, 2011—Adoption of Government Orders in respect of State Government Employees working on deputation in A.P.Transco—Orders—Issued.

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T.O.O(Addl.Secy-Per) Ms.No.107

Dt.16-06-2011 Read the following:

G.O.Ms.No.104, Finance (PC-I) Department, dt.30-05-2011.

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ORDER:

The Transmission Corporation of A.P.Limited directs that the orders issued in G.O.Ms.No.104, Finance (PC-I) Department, dt.30-05-2011 (Copy enclosed) shall be made applicable to the State Government Employees working on deputation in A.P.Transco and drawing their pay in the A.P.Revsied Pay Scales, 2010.

- 2) This order is issued with the concurrence of Director (Finance & Revenue) vide Regd.No. 2204, dt.13.06.2011.
- 3) These orders are also available on APTRANSCO Website and can be accessed at the address http://www.aptransco.gov.in

(BY ORDER AND IN THE NAME OF TRANSMISSION CORPORATION OF A.P.LIMITED)

AJAY JAIN CHAIRMAN & MANAGING DIRECTOR.

To
All Chief Engineers.

All FA & CCAs/Dy.CCAs

All Superintending Engineers.

All Divisional Engineers/Executive Engineers

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Copy to:

The CE(Opn., RE & IT/APTRANSCO --- With a request to place the above orders in APTRANSCO Website

PS to Chairman & Managing Director/APTransco/VS/Hyd.

PA to Joint Managing Director (HRD & Distn.)/ APTransco/VS/Hyd.

PA to Joint Managing Director(Comml., IPC & IT)/A.P. Transco/VS/Hyd.

PA to Jt.Managing Director (V&S)/APTransco/VS/Hyd.

PA to Director (Fin. & Rev.)/APTransco/VS/Hyd.

PA to Director (Grid Operation)/APTransco/VS/Hyd.

DE/Tech. to Director (Transmission)/ APTransco/VS/Hyd.

DE/Tech. to Director (Projects) / APTransco/VS/Hyd.

PS to Chairman & Managing Director, APEPDCL, VISAKHAPATNAM.

PS to Chairman & Managing Director, APSPDCL, TIRUPATHI.

PS to Chairman & Managing Director, APCPDCL, HYDERABAD.

PS to Chairman & Managing Director, APNPDCL, WARANGAL.

PS to Managing Director & Vice-Chairman/APGENCO/VS/Hyd.

The Executive Director/Mechanical/ APTransco/VS/Hyd.

The Executive Director/Planning, RAC & Reforms/ APTransco/VS/Hyd.

The Executive Director (G)/CC/ APTransco/VS/Hyd.

The Chief General Manager (HRD & TRG)/ APTransco/VS/Hyd.

The Joint Secretary/A.P. Transco/C.T.I/GTS Colony/Erragadda/Hyd.

The Additional Secretary/ APTransco/VS/Hyd.

The Liaison Officer/SC&ST employees Grievances Cell/AP.Transco/VS/Hyd.

The Chief General Manager (Adm.)/APGENCO/VS/Hyd.

All Chief General Managers (HRD)/APEPDCL, APSPDCL, APCPDCL & APNPDCL.

The Joint Secretary (IR)/APCPDCL/Hyd.

The Senior Accounts Officer/SLDC//(F&P)/APTRANSCO/VS/Hyd.

The Pay Officer//Accounts Officer (CPR) APTransco/VS/Hyd.

The Company Secretary/ APTransco/VS/Hyd.

The Resident Audit Officer/EBCA/ APTransco/VS/Hyd.

All Deputy Secretaries.//All Asst. Secretaries/ APTransco/VS/Hyd.

All Sections in P&G Services/ APTransco/VS/Hyd.

The General Secretary, A.P.E.E.Union (Regd.No.1104), Mint Compound, Hyd.

The Secretary General, A.P.S.E.Employees Union (Regd.No.327), Mint Compound, Hyd.

The General Secretary, Telugunadu Vidyut Karmika Sangham (Regd.No.B-1245), MC, Hyd.

The General Secretary, APSEB Assistant Engineers Association,

(Regd.No.1185), H.Q. KTPS, New Paloncha, Khammam Dist. - 507 115

The Secy. General, APSEB Engineers Association, (Regd.No.874/75), H.No.6-3-663, Somajiguda, Hyd.

The General Secretary, AP Power Diploma Engg. Assn., (Regd.No.B-473), H.No.5-9-22/55, Adarshanagar, Hyd.

The General Secretary, Andhra Rashtra Power Employees Union(Regd.No.G-445), H.No.1-8-565/5, RTC 'X' Road, Hyd-20.

The General Secretary, APSEB Accounts Officers Association, (R.No.C-5)/VS/Hyd.

The General Secretary, Junior Accounts Officers Association, (R.No.880), VS, Hyd.

The General Secretary, APSEB P&G Secretariat Employees Association, (Regd. No. 54/69), APCPDCL Corporate Office, 6-1-50, Opp: Security Printing Press, MC, Hyd - 500 063.

The General Secretary, United Electricity Employees Union (Regd.No.B-1829), H.No.1-1-60/4, Musheerabad, Hyd-20.

The General Secretary, APSEB Technical Employees Union, (Regd.No.B-2275),

C/o Sri K.Sampath Reddy, H.No.6-1-40/5, Mint Compound, Hyderabad.

The General Secretary, APSEB SC & ST Employees Welfare Association (Regd.No.1589), Mint Compound, Khairatabad, Hyderabad-500 063.

The General Secretary, State Scheduled Tribe Employees Welfare Association, (Regd.No.956/78),

HQ: Mint Compound, Besides APCPDCL Head Quarters (New Building), Hyderabad - 500 063.

The General Secretary, A.P.E.E.P&G & Officers Association, H.No.6-1-48/4, GSR Bhavan, Mint Compound, Hyd - 500 063.

The General Secretary, Telangana Elecy., Employees' Association (Regd.No.H.61/2005), H.No.14-3-237, Goshamahal, Begumbazar, Hyd-12.

The Secretary General, Electricity Backward Classes Employees Welfare Association (Regd.No.1681/2006), Plot No.7, Road No.5G, Krishnanagar Colony, Moulali, Hyd-40

The Secretary General, Electricity, OC Employees Welfare Association, (Regd.No. 1088/2008), H.No.1-1-287/33/A, Chikkadapally, Hyderabad

The General Secretary, Telangana Raastra Vidyut Karmika Sangam, (Regd.No.H-58), H.O: Q.No.3-7-443, 444, Beside 132/33 KVSS, Jagital Road, Karimnagar.

The Central Record Section. & The Stock File.

C.No.Addl.Secy./DS(L,IR&R)/AS(L,IR&R)/PO(Reg.&HRMS)/JPO-I/486/08

// FORWARDED :: BY ORDER //

PERSONNEL OFFICER



GOVERNMENT OF ANDHRA PRADESH **ABSTRACT**

ALLOWANCES - Dearness Allowance – Dearness Allowance to the State Government Employees from $\mathbf{1}^{st}$ January, $\mathbf{2011}$ – Sanctioned – Orders – Issued.

FINANCE (PC-I) DEPARTMENT

G.O.Ms.No.104 Dated: 30.05.2011 Read the following:

- 1. G.O.(P).No.588, Finance (PC-I) Department, dated 7-8-2004.
- G.O.(P).No.4, Finance (PC-I) Department, dated 10-1-2005. 2.
- G.O.(P).No.161, Finance (PC-I) Department, dated 22-6-2005. 3.
- 4. G.O.(P).No.213, Finance (PC-I) Department, dated 27-8-2005.
- G.O.(P).No.214, Finance (P.C.I) Department, dated 30-8-2005. 5.
- 6. G.O.(P).No.112, Finance (P.C.I) Department, dated 05-05-2006.
- G.O.(P).No.117, Finance (P.C.I) Department, dated 08-05-2006. 7.
- 8. G.O.(P).No.139, Finance (P.C.I) Department, dated 05-06-2006.
- 9. G.O.(P).No.19, Finance (P.C.I) Department, dated 02-02-2007.
- 10. G.O.(P).No.133, Finance (P.C.I) Department, dated 12-06-2007.
- G.O.(P).No.255, Finance (P.C.I) Department, dated 17-10-2007. 11.
- 12. G.O.(P).No.100, Finance (P.C.I) Department, dated 09-04-2008.
- **13.** G.O.(P).No.372, Finance (P.C.I) Department, dated 13-11-2008.
- 14. G.O.(P).No.104, Finance (P.C.I) Department, dated 31-03-2009.
- 15.
- G.O.Ms.No.265, Finance (PC.I) Department, dated:26.10.2009.
- 16. G.O.Ms.No.9, Finance (PC-I) Department, dated: 18.01.2010 17.
- G.O.Ms.No.63, Finance (PC.I) Department, dated: 09.03.2010. 18. G.O.Ms.No.248, Finance (PC-I) Department, dated: 07.07.2010.
- **19**. G.O.Ms.No.356, Finance (PC-I) Department, dated: 06.12.2010

ORDER:

Government hereby order the revision of rate of Dearness Allowance sanctioned in the G.O. 19th read above to the State Government employees in the Andhra Pradesh Revised Pay Scales, 2010 from 24.824% of the basic pay to 29.96% of basic pay from 1st January, 2011.

- 2. The Dearness Allowance sanctioned in the above para shall also be payable to:
 - i) The employees of Zilla Parishad, Mandal Parishad, Gram Panchayats, Municipalities, Municipal Corporations, Agricultural Market Committees and Zilla Grandhalaya Samasthas, Work Charged Establishment, who are drawing pay in a regular scale of pay in the Revised Pay Scales, 2010 and to the full time contingent employees whose remuneration has been revised from Rs.3850/- to Rs.6700/- per month vide G.O.Ms.No.171, Finance (P.C.III) Department, dated
 - ii) Teaching and Non-Teaching Staff of Aided Institutions including Aided Polytechnics who are drawing pay in a regular scale of pay in the Revised Pay Scales, 2010.
 - iii) Teaching and Non-Teaching Staff of Universities including the Acharya N.G. Ranga Agricultural University, the Jawaharlal Nehru Technological University who are drawing pay in a regular scale of pay in the Revised Pay Scales, 2010.
- 3.1. Government also hereby order the revision of rates of Dearness Allowance in respect of State Government employees drawing the Revised U.G.C Pay Scales, 2006, from 45% to 51% of the basic pay with effect from 1St January, 2011.
- 3.2. The above rate of Dearness Allowance is also applicable to:
 - the Teaching and Non-Teaching staff of Government and Aided Affiliated Degree Colleges who are drawing pay in the Revised U.G.C Pay Scales, 2006.
 - the Teaching staff of the Universities including the Acharya N.G. Ranga (ii) Agricultural University and the Jawaharlal Nehru Technological University and the Teaching staff of Govt. Polytechnics who are drawing pay in the Revised UGC/AICTE Pay Scales,2006.
- 4.1. Government also hereby order the revision of rates of Dearness Allowance in respect of State Government employees drawing the Revised U.G.C Pay Scales, 1996, from 103% to 115% of the basic pay with effect from 1st January, 2011, as DA equivalent to 50% Basic Pay was already merged through G.O.Ms.No.9, Higher Education (U.E.I) Department, dated: 8-2-2006 and G.O.(P)No.173, Finance (PC.I) Department, dated:23.07.2007.

- 4.2. The above rate of Dearness Allowance is also applicable to:
 - (i) the Teaching and Non-Teaching staff of Government and Aided Affiliated Degree Colleges who are drawing pay in the Revised U.G.C Pay Scales, 1996.
 - (ii) the Teaching staff of the Universities including the Acharya N.G. Ranga Agricultural University and the Jawaharlal Nehru Technological University and the Teaching staff of Govt. Polytechnics who are drawing pay in the Revised UGC/AICTE Pay Scales.1996.
- 5. Government also hereby order the revision of rates of Dearness Allowance in respect of Judicial Officers whose pay scales were revised as per First National Judicial Pay Commission Report vide G.O.Ms.No.60, Law (LA&J SC_F) Department, dated: 07.05.2003 from 103% to 115% of the basic pay with effect from 1st January, 2011, as Dearness Allowance equivalent to 50% of basic pay was already merged as Dearness pay vide G.O.Ms.No.27, Law (LA&J SC-F) Department, dated: 13.03.2008.
- 6. Government also hereby order the revision of rates of Dearness Allowance in respect of Judicial Officers whose pay scales were revised as per Shri E.Padmanabhan Committee Report vide G.O.Ms.No.73, Law (JA&J SCF) Department dated: 01.05.2010 from 45% to 51% with effect from 1st January, 2011.
- 7. Government hereby order the revision of rate of Dearness Allowance sanctioned in the G.O. 19th read above to the State Government employees in the Andhra Pradesh Revised Pay Scales, 2005 from 88.548% of the basic pay to 99.852% of the basic pay with effect from 1st January, 2011 in the Revised Pay Scales of 2005.
- 7.1. The Dearness Allowance sanctioned in the above para shall also be payable to:
 - i) The employees of Zilla Parishad, Mandal Parishad, Gram Panchayats, Municipalities, Municipal Corporations, Agricultural Market Committees and Zilla Grandhalaya Samsthas and Work Charged Establishment who are drawing pay in a regular scale of pay in the Revised Pay Scales, 2005.
 - ii) Teaching and Non-Teaching Staff of Aided Institutions including Aided Polytechnics who are drawing pay in a regular scale of pay in the Revised Pay Scales, 2005.
 - iii) Teaching and Non-Teaching Staff of Universities including the Acharya N.G. Ranga Agricultural University, the Jawaharlal Nehru Technological University who are drawing pay in a regular scale of pay in the Revised Pay Scales, 2005.
- 8. Government hereby order the revision of rate of Dearness Allowance sanctioned in the G.O. 19th read above to the State Government employees in the Andhra Pradesh Revised Pay Scales, 1999 from 107.158% of the basic pay to 116.974% of the basic pay with effect from 1st January, 2011 in the Revised Pay Scales of 1999.
- 8.1. The Dearness Allowance sanctioned in the above para shall also be payable to:
 - i) The employees of Zilla Parishad, Mandal Parishad, Gram Panchayats, Municipalities, Municipal Corporations, Agricultural Market Committees and Zilla Grandhalaya Samsthas and Work Charged Establishment who are drawing pay in a regular scale of pay in the Revised Pay Scales, 1999.
 - ii) Teaching and Non-Teaching Staff of Aided Institutions including Aided Polytechnics who are drawing pay in a regular scale of pay in the Revised Pay Scales, 1999.
 - iii) Teaching and Non-Teaching Staff of Universities including the Acharya N.G. Ranga Agricultural University, the Jawaharlal Nehru Technological University who are drawing pay in a regular scale of pay in the Revised Pay Scales, 1999.
- 9. Government also hereby sanction an ad-hoc increase of Rs.50/- per month in cash to the Part-Time Assistants and Village Servants from $\mathbf{1}^{st}$ January, 2011.
- 10.1 The Dearness Allowance sanctioned in the paras 1-9 above shall be paid in cash with the salary of May, 2011 payable in June, 2011. The arrears on account of payment of Dearness Allowance for the period from 1^{St} January, 2011 to 30^{th} April, 2011 shall be credited to the General Provident Fund Account of the respective employees.
- 10.2. However, in the case of employees who are due to retire before 1^{st} October, 2011 the arrears of Dearness Allowance shall be drawn and paid in cash as the employee due to retire on superannuation is compulsorily exempted from making any subscription to the General Provident Fund during the last four months of service.
- 10.3. In respect of those who do not have General Provident Fund accounts, the arrears of Dearness Allowance for the period of 1^{st} January, 2011 to 30^{th} April, 2011 shall be credited to the Major Head "8009 State Provident Funds 01 Civil M.H.101. General Provident Fund- S.H.(01) General Provident Fund (Regular)", to be transferred to the General Provident Fund Account whenever opened. However, in the case of an employee who ceases to be in service prior to the opening of a General Provident Fund account, the arrears so impounded shall be drawn and paid with the interest on the date on which such employee ceases to be in service.

- 10.4. The arrears from 1^{st} January, 2011 to 30^{th} April, 2011 shall be credited to the Head of Account: I. Small Savings, Provident funds etc., (b) Provident Funds, 8009- State Provident Funds, 01-Civil, M.H.101. General Provident Funds, S.H.(03)'Compulsory Savings Scheme' under "Public Account" in respect of such of the employees who were recruited on or after 01-09-2004 and are governed by the Contributory Pension Scheme and do not have G.P.F. account.
- 10.5. In respect of Full Time Contingent Employees, who are not eligible for GPF Accounts, the arrears may be paid in cash.
- 10.6. In the event of death of any employee before the issue of these orders, the legal heir(s) shall be entitled to the arrears of Dearness allowance in cash.
- 11. The term 'Pay' for this purpose shall be as defined in F.R.9 (21) (a) (i).
- 12. The Drawing Officer shall prefer the bill on the Pay & Accounts Officer, Hyderabad, or the Pay & Accounts Officer/ the Assistant Pay & Accounts Officer of the

Andhra Pradesh Works Accounts Service or the Treasury Officer, as the case may be, for the amount of arrears for the period from 1^{st} January, 2011 to 30^{th} April, 2011 to be adjusted to the General Provident Fund Account in the case of an employee who has opened a General Provident Fund Account.

- 12.1. Bills for the adjustment of arrears of Dearness Allowance to the Compulsory Savings Account as per para 10.3, shall be presented at the same time as bills for crediting the arrears of Dearness Allowance to the General Provident Fund Account as per para 10.1
- 13. The Drawing Officers shall ensure that the Bills are supported by proper schedules in duplicate indicating the details of the employee, the General Provident Fund Account Number and the amount to be credited to the General Provident Fund Account, to the Pay & Accounts Officer/Treasury Officers/Assistant Pay & Accounts Officers or Pay & Accounts Officers of the Andhra Pradesh Works Accounts Service, as the case may be. The Pay & Accounts Officer/Assistant Pay & Accounts Officer or Pay and Accounts Officer of the Andhra Pradesh Works Accounts Service/District Treasury Officer/Sub-Treasury Officer shall follow the usual procedure of furnishing one copy of the schedules along with bills to the Accountant General based on which the Accountant General shall credit the amounts to the General Provident Fund Accounts of the individuals concerned. The second copy of the schedules shall be furnished to the Drawing Officers with Voucher Numbers.
- 14. All the Drawing Officers are requested to ensure that the bills as per the above orders are drawn and the amounts credited to General Provident Fund Account by the end of August, 2011 at the latest. The Audit Officers (Pay & Accounts Officer, Deputy Directors of District Treasuries and Pay & Accounts Officer of Andhra Pradesh Works Accounts Service, etc.) are requested not to admit the pay bills of the Office concerned for the month of August, 2011 unless a certificate is enclosed to the bills to the effect that the arrears of difference in Dearness Allowance for the period from 1st January, 2011 to 30th April, 2011 are drawn and credited to the General Provident Fund Account.
- 15. In respect of employees working in Government Offices in the Twin Cities, the Pay and Accounts Officer shall consolidate and furnish information in the <u>proforma annexed (Annexure-I)</u> to this order to the Finance (PC.I) Department to reach on or before 31st July, 2011.
- 16. All the Audit Officers (Sub-Treasury Officers) are requested to furnish the figures of the amount credited to the General Provident Fund Account and the amounts credited to Compulsory Savings Account in the prescribed <u>proforma (Annexure-I)</u> enclosed, to the District Treasury by the end of 15th September, 2011.
- 17. The Deputy Directors of District Treasuries in turn shall consolidate the information and furnish the same in the same <u>proforma</u> to the Director of Treasuries and Accounts by 30th September, 2011, and who in turn, shall furnish the information to Government by 15th October, 2011.
- 18. In respect of employees of Local Bodies, the Drawing Officers shall furnish the above information in the prescribed <u>proforma as per Annexure-II</u> to the Audit Officer of the District concerned before 15th September, 2011 and who will, in turn furnish the consolidated information to the Director of State Audit by 30th September, 2011. The Director of State Audit in turn shall furnish the consolidated information to the Secretary to Government, Finance (PC.I) Department by 15th October, 2011.
- 19. In regard to the Project Staff, the Joint Director of Accounts of each Project shall furnish the information in the prescribed <u>proforma as per Annexure-II</u> to the Director of Works Accounts by 15th September, 2011, and who, in turn, shall furnish the information to the Finance (PC.I) Department by 30th September, 2011.
- 20. All the Drawing and Disbursing Officers and Audit Officers are requested to intimate to the employees working under their control as to how much amount of arrears of Dearness Allowance is credited to the General Provident Fund Account/Compulsory Savings Account as per the <u>Proforma annexed (Annexure-II)</u> to this order. They are further requested to adhere to the above instructions and any deviation or non-compliance of these instructions will be viewed seriously.

- All the Heads of the Departments and Departments of Secretariat are requested to issue suitable instructions to the Drawing and Disbursing Officers under their control and to see that these instructions are followed scrupulously. The Director of Treasuries and Accounts/Director of State Audit/Pay & Accounts Officer/Director of Works Accounts, Andhra Pradesh, Hyderabad, are requested to issue suitable instructions to their subordinate Audit Officers so that these instructions are carefully followed by them.
- The expenditure on the Dearness Allowance to the employees of Agricultural Market Committees, Greater Hyderabad Municipal Corporation, Greater Visakha Municipal Corporation and Vijayawada Municipal Corporation shall be met from their own funds in view of the orders issued in the reference 16th read above..
- 23. The orders revising the rates of Dearness Allowance in respect of those drawing pay in the pre-revised scales i.e. State Revised Pay Scales, 1986 & 1993 & UGC Pay Scales, 1986, will be issued separately.
- 24. The G.O. is available on Internet and can be accessed at the address http://goir.ap.gov.in and http://www.apfinance.gov.in.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

T.SATYANARAYANA RAO SECRETARY TO GOVERNMENT (R&E)

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The Principal Accountant General (Audit – I), A.P., Hyderabad. (20copies)

The Principal Accountant General (Audit – II) AP, Hyderabad (20 copies)

The Accountant General (A & E) A.P., Hyderabad (by name)

The Director of Treasuries & Accounts, AP, Hyderabad

The Director of State Audit, A.P., Hyderabad

The Pay & Accounts Officer, A.P., Hyderabad. The

Director of Works Accounts, A.P., Hyderabad The Principal Secretary to Governor of Andhra Pradesh, Hyderabad.

The Principal Secretary Secretary to the Chief Minister and Private Secretaries to all Ministers.

All Special Chief Secretaries / Principal Secretaries / Secretaries to Government with a request

to communicate to all concerned

All Departments of Secretariat.

All Heads of Departments including Collectors, Superintendents of Police and District

Judges. The Registrar, A.P. High Court, Hyderabad (with a covering letter).

The Registrar, A.P. Administrative Tribunal, Hyderabad (with a covering letter).

The Secretary, A.P. TRANSCO, A.P. GENCO, Vidyuth Soudha, Hyderabad (with a covering

letter). The Secretary, A.P. Public Service Commission, Hyderabad (with a covering letter).

The Vice Chairman and Managing Director, A.P.State Road Transport Corporation, Hyderabad (with a covering letter).

All the Joint Directors of Works Projects.

All the District Treasury Officers.

All the Chief Executive Officers of all Zilla

All the District Educational Officers.

All the Secretaries to Agricultural Market Committees through the Commissioner and Director of Agricultural Marketing, A.P., Hyderabad..

All the Secretaries of Zilla Grandhalaya Samsthas through the Director of Public Libraries, A.P. Hyderabad. All the Commissioners/Special Officers of the Municipalities/Corporations.

All the Recognized Service Associations.

The Registrar of all the Universities.

Copy to Finance (BG) Department for obtaining Supplementary Grant if

necessary. Copy to the General Administration (Cabinet) Department.

This G.O is available on the Internet at http://www.aponline.gov.in and

http://www.apfinance.gov.in. Copy to S.F./S.Cs.

//FORWARDED::BY ORDER//

SECTION OFFICER

// TRUE COPY //

PERSONNEL OFFICER

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1. Name of the Sub-Treasury/
District Treasury/Audit Officer. ::

2. The amount of arrears of D.A. credited to G.P.F. Accounts.

3. The amount of arrears of D.A. credited to Compulsory Savings Account.

4. Total amount of arrears of D.A. credited to the G.P.F. Accounts and credited to Compulsory Savings Account.

Date: Signature of the Audit Authority

ANNEXURE - II

(As per paras 18 to 20 of G.O.Ms.No.104, Finance (PC.I) Department, dated: 30 -05-2011)

- 1. Name of Office ::
- 2. Designation of the Drawing and Disbursing Officer.
- 3. Name and designation of the employee.
- 4. Whether the amount of arrears credited to the General Provident Fund Account/ Compulsory Savings Accounts.
- 5. The amount of arrears of D.A. so credited to G.P.F. Account/
 Compulsory Savings Account. ::

Date:

Office Se al

Signature of the Drawing and
Disbursing Officer